

# SCIRA's Data Privacy Policy

1.1 This policy explains when and why we collect personal information about our members and National Class officers, how we use it and how we keep it secure and your rights in relation to it.

1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.

1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website ([www.snipe.org](http://www.snipe.org)) regularly for any amendments (but amendments will not be made retrospectively).

1.4 We will also comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website: [https://ec.europa.eu/info/law/law-topic/data-protection\\_en](https://ec.europa.eu/info/law/law-topic/data-protection_en)

1.5 For the purposes of the GDPR, SCIRA (SCIRA office) will be the "controller" of all personal data we hold about you.

## Who We Are

2. We are the Snipe Class International Racing Association and can be contacted at: +1 619-224-6998

## 3. What Information we Collect and Why

Type of Information	Purpose	Legal Basis of Processing
Member's name, address, telephone #, email, date of birth	Managing the Member's membership of the Association. Entry to and participation in events.	Performing the Associations contract with the member. For the purposes of our legitimate interested in operating the Association and holding and managing events. This information will be shared with regatta organizers for the purposes of administering the events. A third party is able to verify membership via the Snipe website (name, country, year registered and member ID only)
	Snipe Bulletin & class communication	For the purposes of communicating information directly to our members via email
Date of birth/age related questions	Managing categories of events which are age related	For the purposes of our legitimate interests in holding events for the benefit of members of the Association
Gender of member	Provision of adequate facilities at event venues	For the purposes of our legitimate interests in making sure that event hosts can provide sufficient and suitable facilities including changing rooms and toilets) to each gender at events.
	Provision of gender based categories of events	For the purposes of our legitimate interests and the legitimate interests of the event hosts in providing awards for gender based categories at events.
	Reporting gender information to World Sailing	For the purposes of the legitimate interests of the Association and World Sailing to monitor and maintain diversity
The members name, sail number and/or hull number	Managing event entries and event results	For the purposes of our legitimate interest in hosting events for the benefit of the members of the Association
	Sharing event results with the hosts of the events, and providing event results to local and national media	For the purposes of our legitimate interests in operating and promoting the Association and its events
	Allocating entries at World Championship, based on the number of registered boats	For the purposes of our legitimate interest in operating the Association
Photos and videos of members and their boats	Posting on the Association's website and social media pages and using in press releases	Consent: we will seek the member's consent. The member may withdraw their consent at any time by contacting us by email, or contacting Jerelyn Biehl at events.
Bank account details of a member or other person making payment to the Association	Managing the member's membership of the Association, the provision of services and participation in events.	Performing the Association's contract with the member

National Class Officers' names, email addresses and phone numbers	Posting on the Associations website	For the purposes of the legitimate interests of the Association, the National Class Associations and the members to enable contact with National Class Associations.
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#### 4. How We Protect your Personal Data

4.1 We will only transfer your personal data outside the EU where we are satisfied that personal data will be granted an adequate level of protection in the receiving country; or specific contractual clauses or binding rules are in place; or the data subject has given explicit consent; or we are otherwise permitted to do so under the GDPR

4.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorized alteration or destruction.

4.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.

4.4 For any payments which we take from you online we will use a recognized online secure payment system.

4.5 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

#### 5. Who else has access to the Information you provide Us?

5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where we are required to do so by law or as set out in the table above or in paragraph 5.2 below.

5.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf. We do this for the purpose of our legitimate interests in operating the Association, holding events and for performing our contract with you. However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own purposes.

#### 6. How long do we keep your information?

6.1 We will hold your personal data on our systems for as long as you are a member of the Association.

6.2 The Association's membership year runs from 1 January to 31 December. If your membership is not renewed for a year and no membership renewal is received by 1 June of the following year, your membership data will be deleted unless it is necessary for us to retain it to comply with our legal obligations or in connection with the establishment, exercise or defence of legal claims.

6.3 Application forms for events will be deleted or destroyed within 2 months after the event is held, unless it is necessary for us to retain it to comply with our legal obligations or in connection with the establishment, exercise or defence of legal claims.

6.4 The Association will retain your name, age, sail number and hull number for the purposes of the Association's racing results archive.

6.5 We securely destroy all financial information once we have used it and no longer need it.

#### 7. Your rights

7.1 You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

For more details, please address any questions, comments and requests regarding our data processing practices of our Data Protection Manager, Jerelyn Biehl ([office@snipe.org](mailto:office@snipe.org))